

# **EU Advanced Research Fellowship Application Guidelines for Academic Year 2023**

## **1. Purpose**

EU Advanced Research Fellowship (hereinafter referred to as "fellowship") focuses on a promising field where more innovations can be created by utilizing both Ehime University and its regional strengths. In the target field, the fellowship aims to strategically foster doctorate holders who will play a key role in the future. It also aims to maintain and strengthen the first-rate quality and diversity of basic and academic research which adds value-creation. With the view to achieving these goals, the fellowship provides financial support to the selected doctoral students while offering programs to enhance their research skills and secure their postdoctoral career path.

## **2. Planned Number of Recipients**

6 Recipients

## **3. Eligibility and Requirements**

Those who can apply for the fellowship (hereinafter referred to as "applicant") must be currently enrolled in a master's program or hold a master's degree from Ehime University or any other university. Applicants must also fulfill the following eligibility and requirements.

(1) Applicants must plan or wish to be enrolled in a doctoral program of the Graduate School of Science and Engineering at Ehime University (hereinafter referred to as "doctoral program") in April 2023 or September 2023.

(2) Applicants must have excellent research skills and a strong intention to engage in research work in their future career. Domestic and international applications are accepted.

However, those who fall under any of the following conditions are NOT eligible to apply.

(1) Students who are recognized to be receiving stable income such as salary, wages, executive compensation, etc. of 2.4 million yen or more per year from their company, etc.

(2) Students who are supported by Research Fellowships for Young Scientists from the Japan Society for the Promotion of Science (including those whom JSPS has unofficially selected), Japanese Government (MEXT) Scholarships for international students, or any other scholarships from the home countries of international students (It is possible to apply for these programs, but it is not possible to receive funding from either of these programs and this fellowship at the same time.)

(3) Students who have not yet received their master's degree due to a delay or postponement because of their poor academic performance

(4) Students on a leave of absence

## **4. Eligibility for Former Fellowship Recipients**

Students who have been recruited by the fellowship before are not eligible to apply again.

## 5. Fellowship Period

- (1) Students enrolled in April: 3 years from April 1, 2023 to March 31, 2026
- (2) Students enrolled in September: 3 years from September 24, 2023 to September 23, 2026

## 6. Fellowship

The fellowship amount for the academic year 2023 is listed below. Please note that this amount could be subject to change.

(1) Students who are recruited for the fellowship (hereinafter referred to as "fellow") are provided Research Expenses and a Research Support Grant (equivalent to living expenses).

(2) Research Expenses are no more than 300,000 yen per year, (however, no more than 150,000 yen in the academic years 2023 and 2026 for the fellows enrolled in September) and they are to be managed by the University according to the University's accounting procedures.

(3) The Research Support Grant is 150,000 yen per month and this amount will be provided every month. (This grant may be reduced depending on when the fellowship is provided, and may also be reduced in the event of suspension.) In principle, for the fellows residing outside Japan, the payment will begin in the month that the University confirms their arrival in Japan. In addition, if the fellows stay outside Japan for the entire period from the first day of the month to the last day of the month due to a temporary return, the Research Support Grant will not be provided for the month in question.

## 7. Tuition Fees Exemption

The fellows are exempt from tuition fees during their fellowship period. However, if the fellows lose their fellowship qualification in the middle of a semester, they may be required to pay a portion of the tuition fees that was exempted.

## 8. Application Procedure

Applicants are requested to submit the documents listed in (1) ① and ② below (including documents that serve as evidence for Form 1-3) to their (prospective) supervisors in advance. In addition, upon receiving the materials from the applicant, the (prospective) supervisor must submit the documents listed in (1) ①~④ below in electronic format to the e-mail address as indicated in (2) "Submission Method" below within the submission period.

(1) Documents to be submitted (language of use: Japanese or English)

【 Applications in paper form are not accepted. 】

### ① Application Forms

Fill out the necessary information on the application forms (Forms 1-1, 1-2, 1-3) and submit them as a word file and a pdf file, as well as documents and other materials that serve as evidence for Form 1-3.

### 【 Remarks about Human Rights Protection and Compliance with Laws and Guidelines 】

In the process of implementing the research plan, if the research activities require consent and/or collaboration of a third party, careful attention dealing with personal information, or appropriate actions to comply with bioethical and/or security measures; the kind of measures taken under the laws and guidelines must be described in concrete terms. For example, this applies to investigations, research, and

experiments which need to obtain the approval from the Information Committee or the Ethics Committee inside and outside the University. And therefore, this applies to questionnaires/interviews including personal information, cultural assets inside and outside the country, usage of provided samples, invasive research, human genome, genetic modification, or animal experiments.

② Transcript

Applicants must submit a transcript at the end of a master's program as a pdf file. Applicants who are currently enrolled in the master's program and wish to be enrolled in September must submit the transcript issued at the time of application.

③ Academic Achievements Evaluation Forms

The (prospective) supervisor is requested to fill out the "Main Academic Achievements Evaluation Form" (Form 2-1) and "Other Academic Achievement Evaluation Form" (Form 2-2) by referring to the materials and evidence submitted by the applicant for Form 1-3, and submit both as a word file and a pdf file.

④ Evaluation Form from Supervisor (Comments from Supervisor)

The applicant's (prospective ) supervisor is requested to fill out the "Evaluation Form on EU Advanced Research Fellowship Applicant" (Form 3) and send both as a word file and a pdf file to the e-mail address as indicated in (2) below.

(2) Submission Method

The (prospective) supervisor is requested to send the application documents in electronic format by e-mail to the following address during the submission period.

① E-mail address to submit : [fsapply@stu.ehime-u.ac.jp](mailto:fsapply@stu.ehime-u.ac.jp)

② Submission Period: Wednesday, March 1, 2023 to Monday, March 13, 2023 by 10:00 a.m.

## 9. Selection and Notification of Results

### (1) Selection

The Fellowship Operating Committee screens the application documents in line with the following selection criteria.

- ① The research work to be conducted during the doctoral program must clearly describe the research topic background and the research focus must be prominent. The research method must also be original and the future vision of the research topic must be clearly described.
- ② Applicants who are expected to become outstanding researchers to play a significant role in their future academic field after the completion of the research work at Ehime University
- ③ Applicants with excellent academic records in their master's program.
- ④ Applicants with outstanding research achievements in their master's program
- ⑤ Applicants who are in need of financial support

### (2) Notification of Selection Result

Notifications of the selection result will be sent to all the applicants and their (prospective) supervisors by e-mail no later than Friday, March 31, 2023.

(3) If the number of selected students is less than the planned number, or if there are vacancies, a second round of recruitment may be conducted at a later date.

## **10. Important Reminders regarding the Application Documents and Selection**

(1) Prescribed application forms (Forms 1-1, 1-2, 1-3, 2-1, 2-2, 3) must be used for the application. Any changes to the forms, additions of any other documents, or submission of other documents except the prescribed forms are not accepted.

(2) Any changes or additions to the application documents are not accepted once submitted.

(3) Only one application per applicant is accepted. If one applicant submits two applications or more, all the applications become invalid.

(4) If false information is found in the application documents, even if it is after being selected, the student may be disqualified from the fellowship and the student's fellowship may be terminated, retroactive to the start date of the fellowship period.

(5) Result of this selection is valid only for the recruitment for the academic year 2023.

(6) Those who have passed this selection and plan to be enrolled in September will be officially selected as fellows after they have passed the entrance examination and have met all the conditions as indicated in "3. Eligibility and Requirements" above.

## **11. Obligations of Fellows**

(1) Fellows have the following obligations:

- ① Commitment to carrying out research in accordance with the submitted research plan
- ② Participation in the programs for enhancing research skills assigned by the University
- ③ Periodical reporting on research progress to their supervisor
- ④ Periodical mentoring with their Fellowship Coordinator

(2) The Fellows are requested to give presentations on their research accomplishments outside the University, as periodically set by their field.

(3) Supervisors are requested to ask their fellow for periodical accomplishment reports to check the implementation status of the obligations as indicated in (1) and then assess the fellows' research progress.

(4) Supervisors are requested to report on their fellow's implementation status of the obligations as indicated in (1) to the Fellowship Operating Committee. In response to the reports, the Fellowship Operating Committee is to take necessary actions.

## **12. Suspension and Return of Fellowship**

The Fellowship Operating Committee will suspend the provision of the fellowship when the fellow falls under the following conditions other than the terms as indicated in (1) to (4) after "However" in "3. Eligibility and Requirements".

- (1) Proof that the fellow's progress in the research plan or implementation of the fellow's obligations as indicated in "11. Obligations of Fellows" is significantly inadequate.
- (2) Withdrawal of the fellow
- (3) Proof that the fellow residing outside Japan is unable to arrive in Japan within six months of the date of enrollment
- (4) Proof that the Fellowship Operating Committee deems valid for suspension

If the suspended fellowship has already been provided, it must be returned immediately.

### **13. Handling of Personal Information**

The personal information contained in the application documents is used only for this selection and notification of the results. The information may be used to compile statistics for the purpose of discussing the future fellowship scheme, however in that case, all the personal identifiers are stripped in the process.

### **14. Contact Information**

The office for EU Advanced Research Fellowship,  
Administration Division, Faculty of Engineering at Ehime University

E-mail address: : fsjimu@stu.ehime-u.ac.jp

Phone Number : 089-927-8850

### **15. Special Remarks**

(About this fellowship project)

Since this fellowship project is implemented with support from the Japanese government, the contents of the project may be subject to change depending on the budgetary measures.

(Research Support Grant under the tax laws)

- (1) Among the fellowships, the Research Support Grant is not a salary, but it is treated as "miscellaneous income" according to the tax laws. Since the Research Support Grant is subject to income tax and resident tax, every fellow is required to declare their own income. (Note: International students may not be required to declare their income if they follow the procedures under the tax conventions.)
- (2) Applicants who are currently supported by a parent or other family member must inform the person responsible for their support (parent or other family member) that "the Research Support Grant is treated as miscellaneous income under the tax laws". They must also inquire at the workplace of the person responsible for their support (parent, etc.) about the treatment of dependents regarding health insurance, support allowance, etc. For the treatment of dependents for income tax purposes, they may need to contact the local tax office. Fellows must take the necessary steps to enroll in National Health Insurance, National Pension, etc. on their own by inquiring at the municipal office of the city, ward, town or village where they reside.